Office of Security
U.S. Department of Homeland Security
Washington, DC 20528

Homeland Security

February 10, 2005

INFORMATION

MEMORANDUM FOR: Interagency Security Committee Members

FROM: Jack L. Johnson, Jr.
Chair, Interagency Security Committee

SUBJECT: Interagency Security Committee Security Standards for Leased Space

Purpose

As the Chair of the Interagency Security Committee (ISC), I am pleased to issue the final document, "Security Standards for Leased Space," as approved by the ISC membership on September 29, 2004.

Background

The ISC Lease Security Subcommittee, comprised of representatives from member agencies, contributed substantial efforts--with recommendations from the real estate industry, ISC members at-large, General Services Administration, Federal Protective Service, and Department of Homeland Security--to identify the minimum standard for each security measure.

In addition to the standards, the document reflects background information on why standards expressly for leased locations are needed. The document identifies the framework of considerations upon which the standards were developed, primarily using the Department of Justice study "Vulnerability Assessment of Federal Facilities" as the basis to close the security double standard for leased and owned buildings. The security standards do not preclude leasing spaces in major cities, however, as setback and blast protection will only apply to new construction, with the exception of the application of shatter-resistant material on windows for Levels II through IV.

Discussion

All coordination and review requirements have been met and the document is approved by consensus of the ISC member agencies; therefore, the document is final and is to be applied immediately. The Leasing Standards Subcommittee will review the criteria and provide necessary updates, at least annually.

An electronic version of the criteria will be available on the website http://www.oca.gsa.gov and on the ISC Secure Portal in the library under the heading ISC Published Documents.

Should you have any questions related to this update or any other issue concerning the ISC, please contact Keith Hughes, Executive Director, ISC at (202) 680-3985.

Attachment: ISC Security Standards for Leased Space